

OLIVA INSURANCE SERVICES, INC.

P.O. Box 575

Woodland Hills, CA 91365

Phone (818) 999-3747 License #0777803 Fax (818) 999-5047

SPECIAL EVENT

****Named**

****Mailing Address:**

Phone#

Fax#

e-mail

Type Event

Date

Time

#People

Average Age

Alcohol?

Limits of Liability

Start Time

End Time

Will there be music?

What KIND of Music?

Will there be a DJ, band, or?????

Estimated Gross Receipts (from event)? (Are you making money from event?)

Name of Facility (Where event will take Place)

Address

Phone

Fax

of Additional Insured

Security?

If yes – are they naming YOUR organization as Additional Insured to THEIR insurance?

Any high profile people present or celebrities??